



Cory Booker-President
Modia Butler-Executive Director

November 12, 2004

Dear Frank,

Newark Now is dedicated to providing our partners with all the resources that we have at our disposal. In order to further solidify our relationship we need to clearly define what it means to be a partner.

Along with this letter you will find two copies of our newly drafted partner contract. This contract outlines our commitment to you, and your commitment to us. By signing this contract we know that we can rely on our partners for support when we need to. Likewise, you will know the benefits of being a partner, and know you can look toward us for support.

Please call me at 973-733-3460 for any questions regarding this letter or the partner contract.

Sincerely,


Anthony Santiago
Community Organizer

NEWARK NOW COMMUNITY PARTNERS CONTRACT

I. Organizational Information:

Organization Name: _____
Street Address: _____ Zip: _____
Phone No.: (____) _____ Email: _____

II. Contract Agreement

(Please carefully review the following items and sign and date on the spaces provided below.)

On behalf of our organization, I, _____, will commit to being a Newark Now Partner, which requires the following responsibilities:

1. Have a minimum of one officer from our organization attend the Newark Now bi-monthly Partners meeting;
2. Will provide volunteers for all of Newark Now's city-wide holiday events (e.g. the annual Christmas Holiday Toy Drive and the annual Easter Egg Hunt), as well as events that occur relating to my neighborhood;
3. Will commit to providing at least two (2) members from our organization to participate in Newark Now's leadership development workshops (e.g. Grassroots Leadership Institute and Summer Seminar Series); and
4. Will provide full contact information for our organization and **all presiding officers**, as well as any updated contact information for our organization and/or officers when any information changes.

In return for these services provided by our organization, Newark Now will commit to providing the following to our organization and members of our community:

1. Goods and supplies that will support our efforts to host a Thanksgiving food drive in our community in November;
2. Opportunity to select members of our community to receive toys and other goods distributed at the annual Newark Now holiday drive;
3. Access to all equipment in the Newark Now Tool Lending Library, as well as any expert assistance that Newark Now provides;
4. Access to office resources and technical support (as arranged); and
5. Assistance with community building events held in or for our community.

Signature: _____ Position: _____

Signature: _____ Position: _____

Date: ____/____/____

(over)

Community Organization Information:

Name of Organization: _____

Date of Next Officer Elections: _____

Current Members:

[illegible]

(over)